



ISSS FAMF Referendum Presentation

Presentation Outline

- ① Introduction to the ISSS
- ② The SCI5 Fee
- ③ ISSS Proposal
- ④ Overview of Consultation
- ⑤ ISSS Financial Breakdown
- ⑥ Concluding Remarks and Future Actions

1

Introduction to the ISSS

Goals, Purpose, and Overview

Scholarships

Handbooks

Free Tutoring Services (MSGs)

CCIS Tabling Access

PD Grants

6,500+

Science Students

Orientation

Mentorship Program

Free Grad Photo Sitting & Banquet

Used Book Sales

Locker Rentals

ISSS Mandate



Representation
Advocacy
Service
Community

Represent 32 different science groups (COSSA), including Departmental and Program Associations.

2

The SCI5 Fee

Overview of the SCI5 Fee



What is SCI5?

A \$5.00 student fee applied to all full-time on-campus and part-time on-campus undergraduate science students

\$5.00 fee active since March 2013 (most recent renewal: 2017)



What is SCI5?

Accounts for ~78% of our annual revenue

No science student opted out of the fee the current term (Fall 2021)

Historically opt-outs have been rare (2013-2021)



Technicalities of the Fee: Scope and Duration

Each full-time on-campus/online student and part-time on-campus/online student enrolled in the Faculty of Science shall pay \$5.00 per semester.

Students in a work term as part of the Faculty of Science's Industrial Internship Program, off-campus students, Visiting Students and Special Students are exempt from the SCI 5.

The SCI 5 shall only be levied in the Fall Term and Winter Term.

The SCI 5 will be collected starting in Fall Term 2022 and will cease after collection in Winter Term 2026.



Technicalities of the Fee: Opt Out Option

Students may opt-out of the SCI5 fee by submitting a reimbursement form available at issc.ca or the ISSS office

Refunds will be provided for the semester that the student is currently enrolled in and will not be made after the withdrawal (Grade of W) deadline, as defined by the University of Alberta Academic Schedule

Opt-out mechanism: students must fill out an opt-out form available at issc.ca or at the ISSS office. Refunds will be provided within 15 business days in their preferred method of reimbursement.

3

ISSS Proposal

Proposed Question, and
Technicalities

Do you support the renewal of the Sci5 Faculty Association Membership Fee (\$5.00 per semester) that the Interdepartmental Science Students' Society (ISSS) collects to support science student groups, science-specific initiatives, and advocacy efforts within the Faculty of Science? Initiatives and services include locker rentals, scholarships, handbooks, free tutoring (MSGs), professional development events, orientation, graduation banquet, Science Week and much more.

4

Consultation



CONSULTATION

As per Students Union Bylaw 8200 Section 7(1)

Semi-Annual General Meeting and COSSA

✓ Unanimous support

Faculty Wide Survey

Town Hall

*Consultation/Feedback meetings also held with the Dean's Office, Faculty of Science office staff and the ISA

Faculty Wide Survey



423 participants

All from diverse years and academic backgrounds

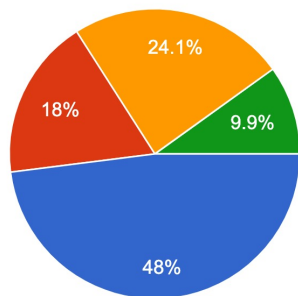


66%

Are supportive of SCI5

If a referendum on SCI5 were held today, what would be your most likely position?

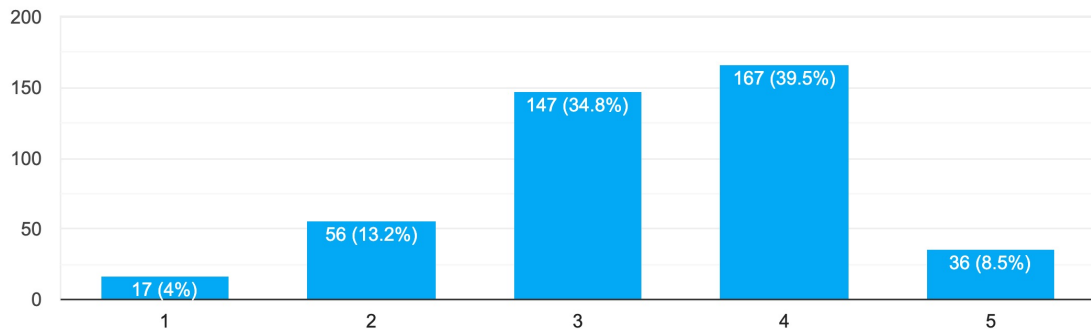
423 responses



- Leave it as opt-out, and I am unlikely to opt-out
- Change it to opt-in, and I am likely to opt-in
- Leave it as opt-out, and I am likely to opt-out
- Change it to opt-in, and I am unlikely to opt-in

How much do you agree with the GENERAL distribution of SCI5 funds?

423 responses



1= Strongly Disagree
5= Strongly Agree

48% agree or strongly agree
34.8% neutral
17.2% disagree or strongly disagree

See Appendix A for further details

"What are some improvements we can make to the budget?"

More PD events, career related support and advocacy
More scholarships and wellness initiatives
Less spending on athletics and Instructor
Appreciation Night

Town Hall

Initiative	Before	After
Instructor Appreciation Night	\$8 000	\$6 000
Athletics	Ball Week (\$6 000)	Wellness Week (\$6 000)
Science Week	\$10 000	\$ 5 500
Professional Development Events	\$0 (excluding Eureka)	Workshops, Job Fairs, Industry Speakers (\$4 000)
Scholarships and PD Grants	\$10 000	\$20 000
Wellness Initiatives	\$0	\$1 500



CONSULTATION

As per Students Union Bylaw 8200 Section 7(1)

Semi-Annual
General Meeting and
COSSA

✓ Unanimous support

Faculty Wide
Survey

Town Hall

✓ Unanimous support

*Consultation/Feedback meetings also held with the Dean's Office, Faculty of Science office staff and the ISA

FUTURE CONSULTATION

1. Faculty Wide Budget Allocation Survey #2 : to be released first week of Winter term 2022

- survey will address potential budget changes suggested in the last SU council meeting (eg: less budget toward student handbooks and Instructor Appreciation Night)
- survey will restate changes already made to our budget (according to the previous survey results). Students will receive a second chance to express agreement/disagreement along with feedback
- currently working with the Faculty to improve survey language to ensure more participants

2. Tabling (January to February)

- share more information about SCI5
- provide anonymous feedback sheets regarding our budget allocations and general ISSS services

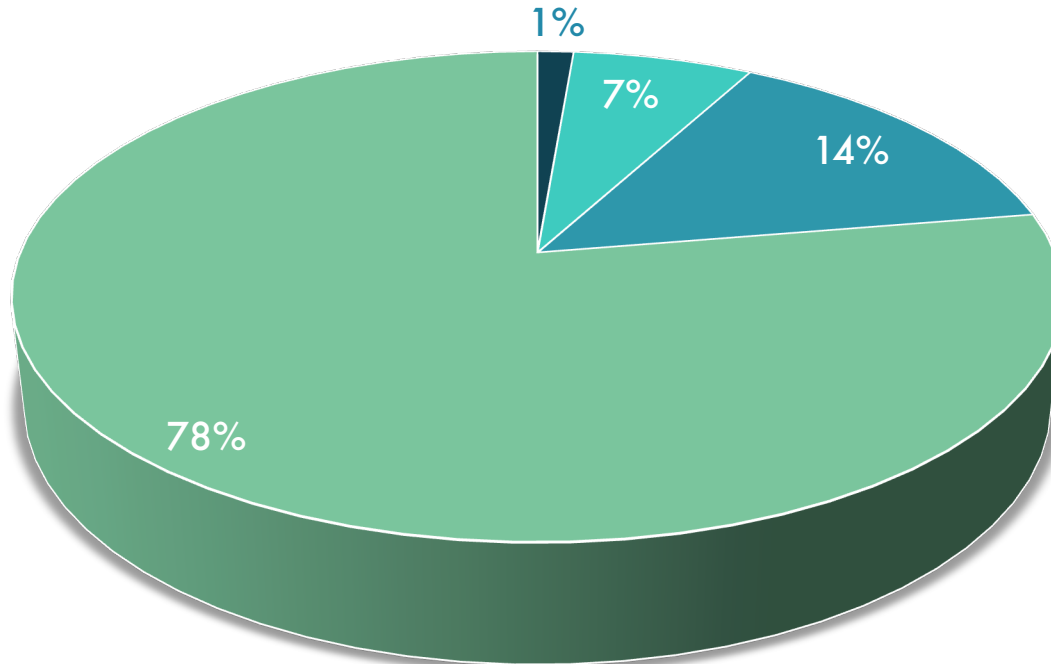
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Proposed Allocation of Funds



2021-22 Expected Revenue

Sponsorships	\$1,000
Grants	\$5,000
Lockers	\$11,000
SCI5 Fee	\$59,000



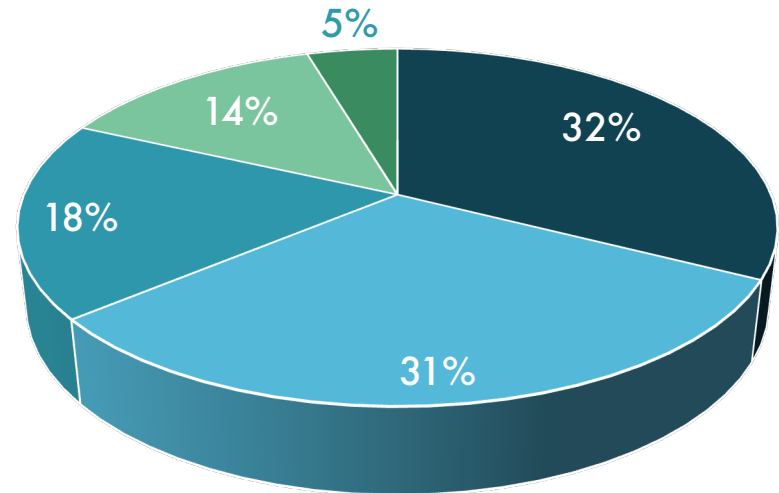
- Sponsorships
- Grants
- Lockers
- SCI5 Fee



2019-2020 Spending

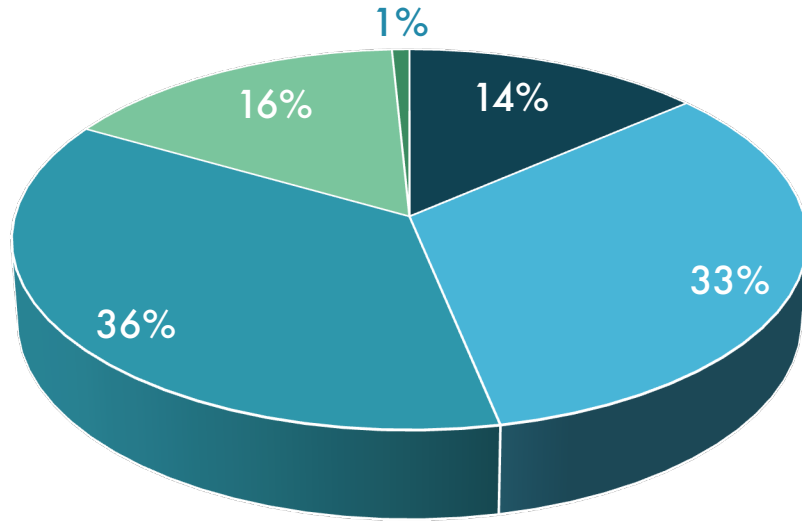
COSSA	\$17,496.83
Events	\$16,951.36
Academics and Advocacy	\$9,624.60
Services	\$7,312.12
Internal Maintenance	\$2,469.73

- COSSA
- Events
- Academics and Advocacy
- Services
- Internal Maintenance





2021-22 Proposed Spending



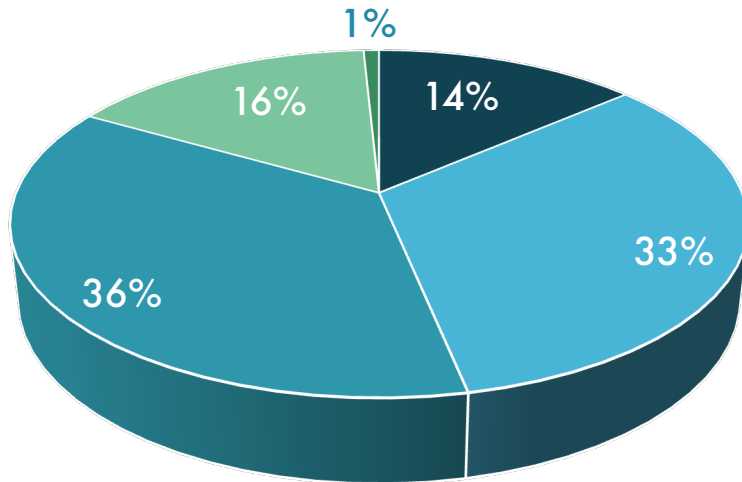
COSSA	\$12,000
Events	\$29,000
Academic and Advocacy	\$32,000
Services	\$14,000
Internal Maintenance	\$700

- COSSA
- Events
- Academic and Advocacy
- Services
- Internal Maintenance

*Check Appendix B for a detailed breakdown of spending

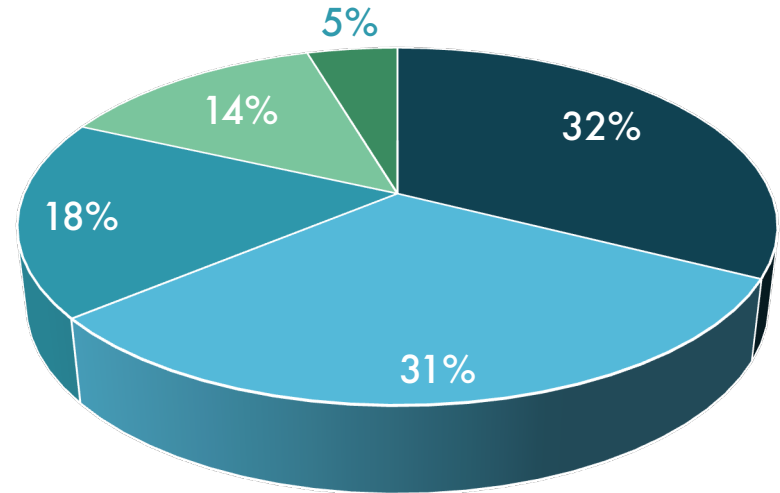
Proposed Budget

- COSSA
- Events
- Academic and Advocacy
- Services
- Internal Maintenance



2019/2020 Budget

- COSSA
- Events
- Academics and Advocacy
- Services
- Internal Maintenance



2019/2020 spending: ~\$59,000
2021/2022 budget: ~\$87,000

Comments on the 2019/2020 Spending

- Significantly less than budgeted due to COVID.
- Since this budget, we have included new events/increased the budget for old initiatives in response to the survey:
 - Professional Development (PD) Events
 - Eureka Scientific Journal
 - Graduation
 - Scholarships

Comments on the Surplus

- Accumulated partly due to low expenses after COVID in previous years
- We plan on reducing our surplus to ~\$41,000 by introducing new initiatives and scholarships in the next four years.
- The remaining \$41,000 would serve as emergency funding in case of an unsuccessful FAMF renewal in 2026 or unexpected expenses over the next four years.

Expected annual revenue (2022-26): \$76 000
Expected annual expenses (2022-26): \$87 000
Current surplus: ~\$85 000

$\$87\ 000 - \$76\ 000 = \$11\ 000$ of current surplus to be used each year.

$\$11\ 000 * 4\ \text{years} = \$44\ 000$ used (\$41 000 remaining)

Past Issues

Our 2019–2020 Audit failed to mention our spending on scholarships.

This is because we had a rapid succession of VPAFs during the scholarship time and there was a misunderstanding on what months constitute which year of the audit.

We failed to ultimately account for \$7,500 in scholarships.

The ISSS is dedicated to fixing this and we therefore wanted to present this information to you.

Furthermore, our 2020–2021 audit was successful and completely fine.

In the 2020–2021 year, I also changed our recording methods to ensure mistakes like this don't happen again.

	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Date	Executive	Event	Transaction Description			Method	Amount (Out)	Amount (In)	Depoisted	Receipt	Reimbursement Notes	
225													
226													
227	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000105	#00123	
228	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Sadie				\$1.50					
229	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$18.08		Yes	#000106		
230	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Thanh				\$1.50					
231	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000107		
232	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Jade				\$1.50					
233	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$19.40		Yes	#000108		
234	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Jiawei				\$1.50					
235	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000109	#00124	
236	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Adam				\$1.50					
237	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000110		
238	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Katherine				\$1.50					
239	08/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000111		
240	08/10/2021	Other	Bank Fees	Service Charge for eTransfer - Tina				\$1.50					
241	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#000112		
242	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Yuh				\$1.50					
243	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$18.84		Yes	#000113		
244	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Wassim				\$1.50					
245	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#00114		
246	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Dash				\$1.50					
247	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$19.35		Yes	#00115		
248	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Thando				\$1.50					
249	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#00116		
250	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Hassaan				\$1.50					
251	09/10/2021	VPP	Orientation	Rembursement for Orientation Food			e-Transfer	\$20.00		Yes	#00117		
252	09/10/2021	Other	Bank Fees	Service Charge for eTransfer - Jian				\$1.50					

Past Issues

We maintain financial transparency already. You can find on our website:

- Finance Committee Meeting Minutes

- Council Meeting Minutes

- SAGM Minutes

We go through our monthly accounting and back statements as a group right now to ensure this doesn't happen.

We understand the situation the ISSS is in. Since the ISSS, we have had a full rotation of VPs.

IMPROVING FINANCIAL ACCOUNTABILITY AND TRANSPARENCY

1. First week of Winter term: form Constitution Review Commitment and suggest the following amendments:
 - VPAF must share all financial documents with President and VP Services, the two other banking signatories
 - VPAF, President and VPS must have mandatory monthly meetings to review all transactions and generated revenue for the month prior
 - VPAF must produce a detailed procedural document for incoming VPAF by April 30 of each academic year. Procedural document should draw from the Finance Module in GLO module sets and from the ISSS constitution sections on financial accountability.
2. Present changes to ISSS council and vote
3. Present changes to SAGM (Semi Annual General Meeting) for a vote
4. Amend the constitution

*Note: we have been doing all these things after the complete executive transition since 2019. However, making it mandatory will ensure appropriate financial reporting into future years with future executives.

6

Future Actions and Consultations

Fee Implentation: Fall 2022
Fee Renewal: Fall 2026



Timeline

Create Flyers and
Banners for
Marketing

1

January

SCI5 Tabling to
Secure Votes and
Spread Awareness

3

February

SCI5 Tabling to
Secure Votes and
Spread Awareness

5

March

2

Additional SCI5
Survey and
Consultation

4

SCI5 Quizzes on
Social Media
Plug SCI5 in
COSSA Group
Newsletters, MSG,
Social Media,
Website, etc

6

Vote!

THANKS!

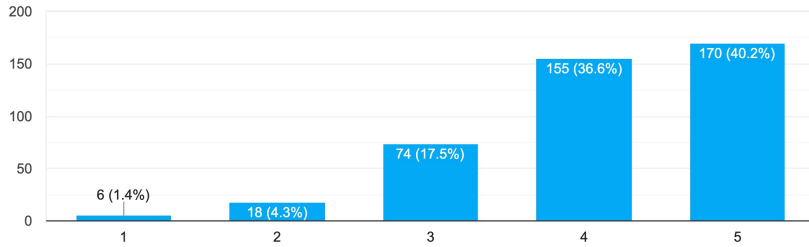
Any questions?

You can email us at iss@ualberta.ca or
president@iss.ca.

Appendices

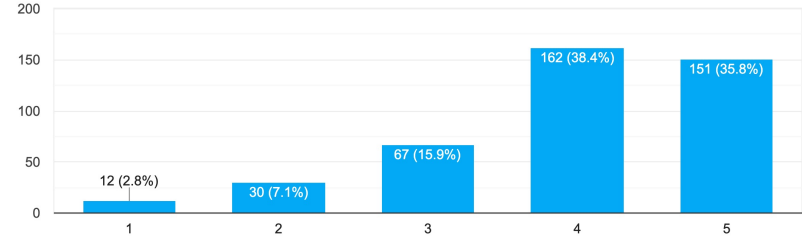
How much do you agree with the SERVICES FOR STUDENTS distribution of SCI5 funds?

423 responses



How much do you agree with the ADVOCACY AND ACADEMIC distribution of SCI5 funds?

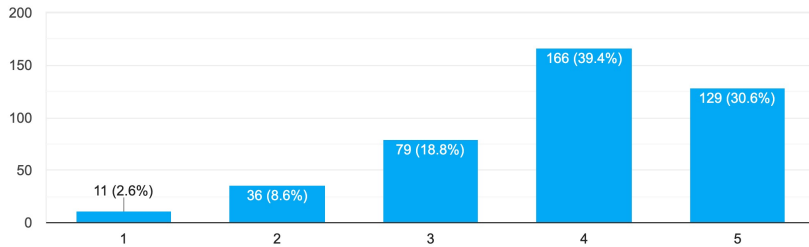
422 responses



1 = strongly disagree
5 = strongly agree

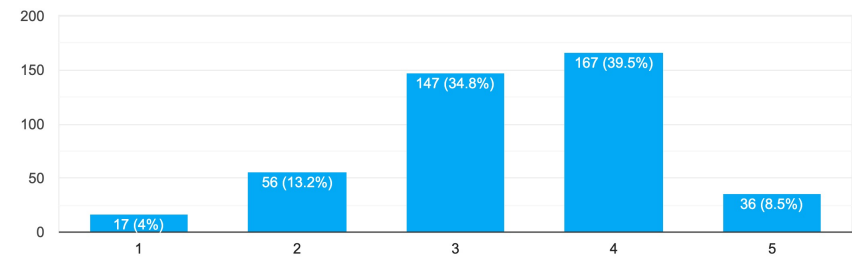
How much do you agree with the EVENTS distribution of SCI5 funds?

421 responses



How much do you agree with the GENERAL distribution of SCI5 funds?

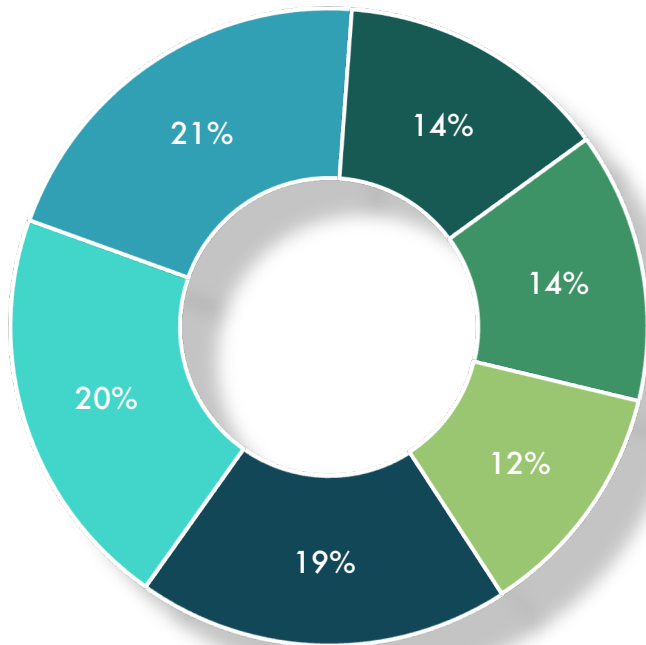
423 responses



Appendix A: Detailed Survey Results



Proposed Events Spending



- Science Week
- Orientation
- Graduation
- Wellness Week
- Professional Development Events
- Other Events

Science Week	\$5,500.00
Orientation	\$6,000.00
Graduation	\$6,000.00
Wellness Week	\$4,000.00
Professional Development Events	\$4,000.00
Other Events	\$3,500.00

SW: networking, science themed activities

Orientation: get to know the campus, peers and staff

Graduation: banquet and free photo sittings

Wellness : finals care package, yoga events etc.

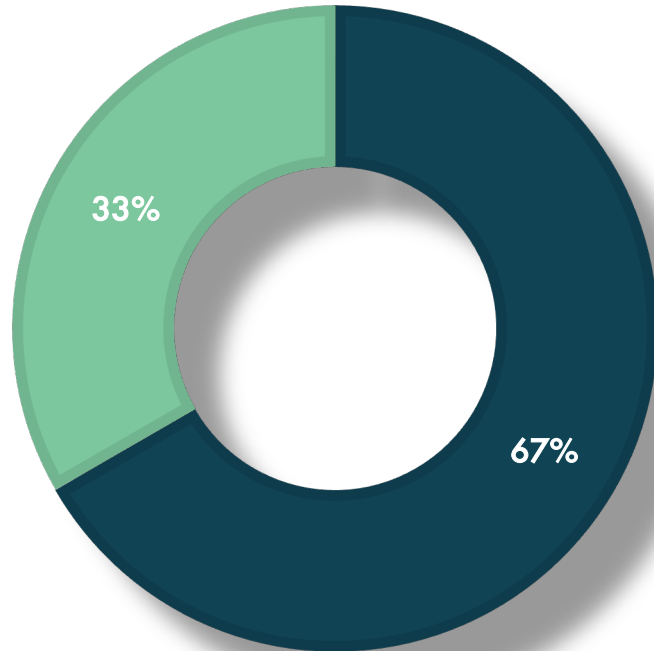
PD: networking events with professionals

Science Week	\$5,500.00	
	Prizes	\$2,700.00
	Advertising	\$300.00
	Speaker Night	\$300.00
	Trivia Night	\$700.00
	Movie Night	\$500.00
	Carnival Events	\$1,000.00
Orientation	\$6,000.00	
	Goodie Bags	\$3,000.00
	Prizes	\$2,000.00
	Food	\$1,000.00
Graduation	\$6,000.00	
	Mementos	\$500.00
	Venue	\$200.00
	Marketing	\$100.00
	Food	\$4,000.00
	Photo Booth	\$500.00
	Decor	\$200.00

Wellness Week	\$4,000.00	
	Venue	\$1,000.00
	Game Rentals	\$1,000.00
	Prizes	\$500.00
	Wellness Nights	\$1,000.00
	Other	\$500.00
	Professional Development Events	\$4,000.00
	Workshops	\$750.00
	Industry Speakers	\$1,250.00
	Job Fair	\$1,000.00
	Other	\$1,000.00
	Other Events	\$3,500.00
	Matchomatics	\$500.00
	Social Meet	\$1,500.00
	Extra Events	\$1,500.00



Proposed COSSA Spending



COSSA Autofunding \$8,000

Resource and Initiative Grants \$4,000

■ COSSA Autofunding

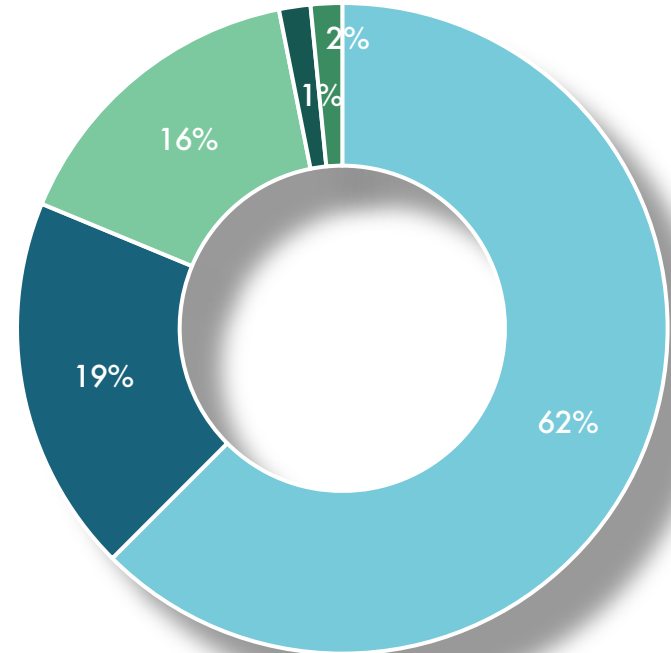
■ Resource and Initiative Grants



Proposed Academic and Advocacy Spending

Scholarships and Professional Development Grants	\$20,000.00
Instructor Appreciation Night	\$6,000.00
Eureka Research Day and Journal	\$5,000.00
Science Student Consultation Events	\$500.00
Elections	\$500.00

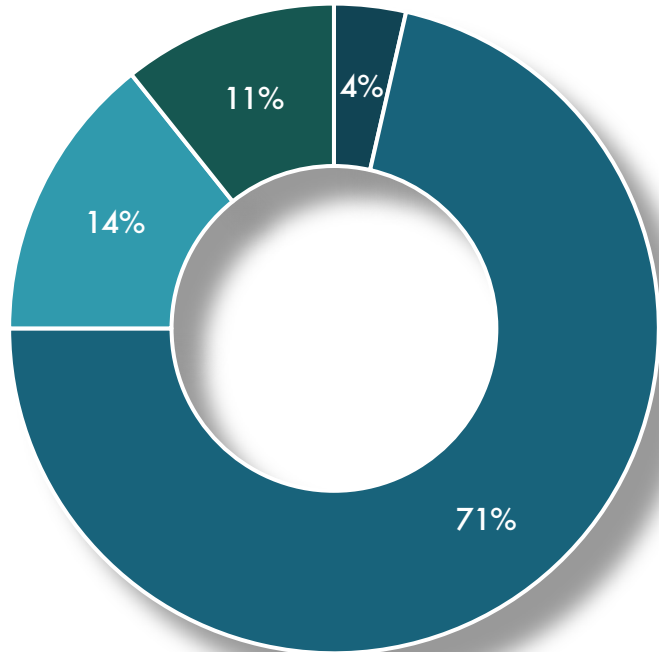
- Scholarships and Professional Development Grants
- Instructor Appreciation Night
- Eureka Research Day and Journal
- Science Student Consultation Events
- Elections



Scholarships and Professional Development Grants	\$20,000.00	
	Academic Scholarships	\$5,000.00
	Involvement Scholarships	\$5,000.00
	Essay Scholarships	\$5,000.00
	Marginalized and Underrepresented Group Scholarships	\$5,000.00
Instructor Appreciation Night	\$6,000.00	
	Venue	\$1,000.00
	Food	\$2,500.00
	Awards	\$1,500.00
	Other	\$1,000.00
Eureka Research Day and Journal	\$5,000.00	
Science Student Consultation Events	\$500.00	
Elections	\$500.00	



Proposed Service Spending



Student Resources	\$500.00
Handbooks	\$10,000.00
Faculty of Science Mentorship Program	\$2,000.00
Exam Wellness Packages	\$1,500.00

- Student Resources
- Handbooks
- Faculty of Science Mentorship Program
- Exam Wellness Packages

Student Resources	\$500.00	
Handbooks	\$10,000.00	
Faculty of Science Mentorship Program	\$2,000.00	
	T-Shirts	\$1,200.00
	Mentor Event	\$800.00
Exam Wellness Packages	\$1,500.00	
	Fall	\$750.00
	Winter	\$750.00



Proposed Internal Maintenance Spending

Office Maintenance	400.00
Marketing	250.00
Website	50.00

■ Office Maintenance ■ Marketing ■ Website

